Form code						
2	2	0	7	3		

Employees' Pension Insurance:
Report of insured worker's name in English alphabets

Date of submission: Reiwa era /Y /M /D

Employer

Workplace code	－	Workplace number
Workplace address	〒 －	
Name of workplace		
Name of employer		
Telephone number	( )	

Japan Pension Service
Receipt date stamp

Labor and Social Security Attorney
Name, address and phone number

A. Basic information of the insured worker

(1) Basic Pension Number					
(2) Sex	1. Male 2. Female	(3) Date of birth	Y M D	(4) Resident registration to municipal office	1. Not registered 2. Registered
(5) Name	(in KATAKANA) (in English alphabets)			Name used for other reporting to JPS	☐

B. Name in KANJI or commonly used name
(If applicable: Not mandatory)

(6) Name in KANJI	(in KATAKANA) (Last name) (Given name)	Name used for other reporting to JPS	☐
(7) Commonly used name	(in KATAKANA) (Last name) (Given name)	Name used for other reporting to JPS	☐

C. Reason why name in English alphabets is not available
If the worker doesn't have any officially-registered name in English alphabet, check the applicable reason below.

☐ Short-term resident
☐ Address not in Japan
☐ Not printed on residence card or special permanent resident certificate
☐ Other: specify ( )

【Instruction】

- For item (4) "Resident registration to municipal office," circle the appropriate number.
- For "in KATAKANA" in (5), (6) and (7), enter the name in same KATAKANA which you registered in *the Application to Enroll in Employees' Health Insurance / Employees' Pension Insurance.*
- For "in English alphabets" in (5), print the name in capital English letters, which is shown on the worker's resident card, special permanent resident certificate, or certified copy of his/her resident registry. If name in English alphabets is not available, check applicable box in item C. to indicate the reason, and enter name in KATAKANA which was used in your *Application to Enroll in EHI / EPI* in (5).
- For item "Name used for other reporting to JPS" in (5), (6) and (7), check the box ☑ if you have registered the name with JPS, such as in your *Application to Enroll in EHI/EPI.*