|  |
| --- |
| Form code |
| 22073 |

**Employees’ Pension Insurance:**

**Registration of insured person’s name in English characters**

Date of submission /Y /M /D

**Employer**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Workplace code |  |  |  |  | - |  |  |  |  | Workplace number |  |  |  |  |  | |  | | Japan Pension Service |
| Workplace address  Name of workplace  Name of employer    Telephone number | Zip/postal code  ( ) | | | | | | | | | | | | | | |  | |  | Receipt date stamp |
|  |
| If submitted by Labor and Social Security Attorney | |
| Name, address and phone number | |

**A. Basic information of the insured person**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. Basic Pension Number |  |  |  |  | |  |
| (2) Sex | 1. Male  2. Female | (3) Date of birth | year month day | (4) Resident registration | | 1. Not registered  2. Registered |
| (5) Name | (in KATAKANA letters) | | | | Name used for other reporting to JPS | □ |
| (in English characters) | | | |

**B. Name in KANJI letters or commonly used name** (If applicable, not mandatory to enter)

|  |  |  |  |
| --- | --- | --- | --- |
| (6)  Name in KANJI letters | (in KATAKANA letters) | Name used for other reporting to JPS | □ |
| (Last name) (First name) |
| (7)  Commonly used name | (in KATAKANA letters) | Name used for other reporting to JPS | □ |
| (Last name) (First name) |

**C. Reason why name in English characters is not available**

Check appropriate box □ if his/her name in English characters is not available:

|  |
| --- |
| □ he/she is a short-time resident.  □ he/she lives outside Japan.  □ his/her resident card does not show name in English characters.  □ other reason (please specify: 　　　　　　　　　　 ) |

【Instruction】

▸ For item A. (4) “Resident Registration” to the municipal office, circle the appropriate number.

▸ For “in KATAKANA letters,” enter the name in same KATAKANA letters which you registered in *the Application to Enroll in Employees' Health Insurance / Employees' Pension Insurance “SHIKAKU SHUTOKU TODOKE.”*

▸ For “in English characters,” print the name in English characters in capital letters, which is shown on his/her resident card, special permanent resident certificate, or certified copy of his/her resident registry. If name in English characters is not available, check appropriate box in item C. to indicate the reason, and enter name in KATAKANA letters which was used in your *Application to Enroll in EHI / EPI* in (5).

▸ For item “Name used for other reporting to JPS,” check the box ☑ if you have registered the name with JPS, such as in your *Application to Enroll in EHI/EPI.*